

Carbon Reduction Plan

Supplier Name: City Building Services  
Publication date: 19.06.2025

Commitment to achieving Net Zero  
City Building Services are committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

The company are currently understanding their baseline, all information within this report covers the baseline year, however data has so far only been compiled until the end of May 2025. As more data is complete, this will be updated in line.

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| Baseline Year:   | Nov 2024 - October 2025                                     |
| Reporting Period:  | Nov 2024 - October 2025                                     |
| Additional Details relating to Baseline Emissions Calculations   |   |
| Our baseline emissions include all our measurable Scope 1 & 2 emissions.<br>We shall be looking to engage with our suppliers to begin reporting on our Scope 3 emissions in due course.  |   |
| Factors used for calculating Scope 1 include Gas usage (14%), fuel usage (86%). The gas figures are approximating due to available data being provided quarterly.<br>Gas and Fuel figures are calculated by total scope 1, divided by total Gas, or Fuel.<br>For the reporting year in question, total Scope 1 = 3.3 Tonnes, Fuel = 2.82 Tonnes, Gas = 0.47 Tonnes.<br>Fuel % = 2.82/3.3<br>Gas % = 0.47/3.3 |   |
| Factors used for calculating Scope 2 include Electric used for operations. All electric provided to the company by our provider has a individual component breakdown, we have taken the figure for this from each April, and used for the year relevant.   |   |
| The data used for calculating tCO2e uses the appropriate government conversion factors for the greenhouse gas.   |   |
| Baseline Year Emissions:   | 3.73 Tonnes CO2e (As of period to date Nov 24 - May 25)     |
| EMISSIONS:   | Total (tCO2e)   |
| Scope 1:   | 3.30 Tonnes CO2e (As of period to date Nov 24 - May 25)     |
| Scope 2:   | 0.42 Tonnes CO2e (As of period to date Nov 24 - May 25)     |
| Scope 3:   | 0 kgCO2e - Company has not started calculating Scope 3 data |
| Total Emissions:   | 3.73 Tonnes CO2e (As of period to date Nov 24 - May 25)     |

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| Emissions reduction targets  |
| City Building Services Ltd. Have not yet set any SBTi, however will look to set science-based targets in due course.   |
| Carbon Reduction Projects  |
| Completed Carbon Reduction Initiatives   |
| Hired new company vehicles, 2024 diesel models. Previous vehicles dates back to 2022.  |
| Improvements in logistics - reducing the need for staff to drive to and from site each day, instead they now are offered accomodation to reduce mileage.   |
| Company now use the AA route planner to ensure the most efficient route.   |
| Now using electrical heaters within individual offices, rather than gas boiler to heat full building.  |
| Suppliers used are preffered if they are locally sourced. This initiative is also used on company site e.g. if working at the other side of the country, alternative suppliers will be reviewed.   |
| Planned Carbon Reduction Initiatives   |
| Energy supplier with target 100% renewables  |
| Net Zero Commitment in line with Government advice (2050).   |
| Scope 3 Developments to be structured in line with Government and Customer Requirements.   |
| Develop Science Based Targets by 2027/28.  |
| Development of the O3 Environmental Policy to ensure legal compliance, and to continuously improve the Environmental perspective within the business.  |
| Continual development of the company 13C Environmental KPI Monitoring tool to continuously develop a better understanding of the company impacts on the Environment through any trends and lessons learnt, and develop appropriate actions.  |
| Approved suppliers to be continuously monitored for environmental performance, and where relevant alternative sustainable sourcing opportunities will be reviewed.   |
| Future Company vehicles will be electric vehicles wherever suitable to the business needs.<br>The business is often recommended electric vehicles, however have not yet utilised this due to the business needs not able to be met. The company are continuously reviewing this with their Hire Vehicle Supplier, and will consider all recommendations. When technology and infrastructure is more developed, and supports business needs, the company will look to set appropriate objectives to cover the transition. |
| The business are looking into methods of engaging staff to increase their overall Environmental awareness. The company are looking into the following; Formal Training e.g. IEMA, and internal training packages for overall Environmental awareness, and specific responsibilities within their roles.  |
| The business have now only recently purchased the buidling, however are now looking into installing solar panels on the main office roof.  |
| Installation of a new gas boiler, to increase efficiencies, helping to reduce gas consumption.   |
| As the company begin reporting on their Scope 3 Emissions, the business will look to engage with; all suppliers, particularly haulage and waste collectors.  |
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| Opportunities for Collaboration   |
| Company warehouse is in the process of being re-organised, allowing for an increase in storage, resulting in; reduced internal deliveries / increased customer order potential, both reducing the number of visits required to the Main Office. |
| Looking into further collaborations with suppliers locally to reduce transport mileage.   |
| Incentives to car share for staff and sub-contractors e.g. better planning to allow multiple individuals to work on site together   |
| Efficient planning of work schedules e.g. Appointments with Surveyors on multiple sites, car share together   |



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| <b>Appendix - Documents to be attached</b>   |
| 13C Environmental KPI Monitoring LIVE - Export Tab - <i>Summary (Total Carbon)</i> |